

MEETING MINUTES
BOARD OF TRUSTEES
MUSEUM DIVISION
ST MARY'S COUNTY DEPARTMENT OF RECREATION, PARKS, AND COMMUNITY SERVICES

November 13, 2006
Piney Point Lighthouse Museum and Park

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Lewie Aldridge, Jr. James Banagan	
Rose Davis Helen Dorsey Steve Dunlap Millie Huseman George Kennett Shirley Leyland	Greg Callaway (E)
Herb Walling	Tom Tudor (E)

ADVISORS PRESENT	ADVISORS ABSENT
Debra Pence, Museum Director Phil Rollins, Director Recreation, Parks, & Community Services	

Call to Order

President Shirley Leyland called the meeting to order at 8:16 am. The Board observed a moment of silent reflection.

Roll Call

The Secretary called the roll and announced presence of a quorum.

Approval of Minutes

Minutes of the September 11, 2006 meeting and the agenda for this meeting were delivered electronically to Board Members. George Kennett moved that the September 11, 2006 minutes be approved. Jim Banagan seconded the motion and the motion passed by voice vote.

Old Business

Debra Pence, the Museum Director, reported that she and her staff spent much of September completing designs for signs for the museums. These signs are being bought with grant money that ends in September.

In addition to developing new signs, the staff hosted the Maryland Lighthouse Challenge that brought more than 800 visitors to the PPLHMP in September. The staff and the Friends of the

Museum produced the successful Murder at the Lighthouse interactive dinner theater for the second year.

New Business

The Director reported that a site manager has been hired for PPLHMP along with several part time personnel. The Museum staff began training these new personnel in October.

Phil Rollins reported that Bob Koppel built a St Clement's Island Museum float and entered it in the Leonardtown Veteran's Day parade.

The Army Corps of Engineers is studying the shore erosion around the PPLH. They are reviewing a plan that designed an erosion control system for the shoreline.

The project to paint the lighthouse is on schedule.

Mr. Rollins reported that federal funding for the Southern Maryland Gateway organization is in jeopardy. The current grant funding expired in September.

Mr. Aldridge reported that the Friends would meet this month to approve the 2007 budget. The Friends wish to start an endowment to provide a more stable funding stream for the museums and the Museum Board of Trustees discussed moving the funds in the Bob Arnold Memorial Fund to the endowment. Rose Davis moved that the memorial funds be moved to the endowment fund with a second by Helen Dorsey. The motion was approved by voice vote.

Rose Davis, Nominating Committee Chairman submitted the committee slate of officers for 2007 as follows:

Lewie Aldridge, Jr., President
George Kennett, Vice President
Steve Dunlap, Secretary

Officers will be elected at the January meeting.

President Leyland presented the proposed meeting schedule for 2007. Lewie Aldridge, Jr. moved to accept the schedule with a second by Jim Banagan. The schedule was approved by voice vote and is show in the table below.

Adjournment

With no further business, George Kennett moved to adjourn, second by Jim Banagan. We adjourned at 0904 am.

Next Meeting Date/Location

The table below is the meeting schedule for calendar year 2007

2007 DATES	MEETING	MEETING TIME	MEETING PLACE
January 8		08:00	SCIM
March 12		08:00	Recreation & Parks Conference Room
March 25		TBD	Maryland Day SCIM
May 14		08:00	Recreation & Parks Conference Room
July 9		08:00	Recreation & Parks Conference Room
September 10		08:00	Recreation & Parks Conference Room

November 12	08:00	PPLHMP
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Respectfully submitted,

/s/

Steve Dunlap, Secretary